

/SPEED POST/

NOTICE

No.AD/2/4/2016/

6th September 2016

All Trade Members of the Council

Dear Sirs,

NOTICE is hereby given that the 61st Annual General Meeting of the Cashew Export Promotion Council of India to be held on 29th September 2016 at 11 A.M at **Hotel Sea Palace**, Mundakkal West, Kollam-691 001 to consider the following Business.

Ordinary Business:

- I. To receive, consider and adopt the audited financial statements for the year ended 31.03.2016 and the Report of the Committee of Administration together with the Report of the Auditors thereon.
- II To consider filling up of five vacancies consequent upon the retirement by rotation of the following members at this Annual General Meeting.

<u>Sl.No.</u>	<u>Name</u>	<u>Address of the Company</u>	<u>DIN No.</u>
1.	Shri Santhosh D'Silva	M/s. Santhosh Cashews, Karnataka	02651678
2.	Shri Bhooedes R.K	M/s. Kairali Exports, Kollam	06594837
3.	Shri C.Yohannan	M/s. Carmel Cashews, Kollam	06682016
4.	Dr. Noorudeen Abdul	M/s. M.Abdul Rehuman Kunju, Kollam	06684971
5.	Shri. M. Ramakrishnan	M/s. Pratipa Cashews, Tamilnadu	03267566

All the above retiring members are eligible for re-election. In case there are more nominations than the number of vacancies, there will be an election to fill the vacancies.

Retiring members who opt to stand for re-election may please intimate their intention to stand for election, in writing, to reach the Council on or **before 11 AM on 20th September 2016.**

Other members desirous of standing as a candidate for election to the Committee of Administration may in accordance with Section 160 (1) of the Companies Act, 2013 send a notice in writing to the Council declaring his/her intention to stand for election so as to reach the Council on or before **11 AM on 15th September 2016.** Candidates standing for election should have valid **Director Identification Number (DIN)** under Section 154 of the Companies Act, 2013.

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Indian cashews - The natural way to good health

काजू भवन, मुण्डयक्कल, कोल्लम - 691 001, केरल, भारत
Cashew Bhavan, Mundakkal, Kollam - 691 001, Kerala, India
Tel : +91 474 2742704, 2742504 Fax: +91 474 2749973
E-mail : cepci@cashewindia.org Website : www.cashewindia.org

Nomination from members other than retiring members should be accompanied by a deposit of **Rs. 500/-** which will not be refunded unless the member succeeds in getting elected as a Member of the Committee of Administration.

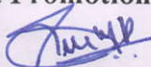
Those who wish to **withdraw** their candidature from the election to the Committee of Administration should intimate the Council, in writing on or before **11 AM on 21st September 2016**.

Membership Register will be closed from 6th to 29th September 2016 (both days inclusive).

- III. To consider/approve a panel of Statutory Auditors of the Council for the financial year 2016-2017, for submission to the Central Government (Department of Commerce, Ministry of Commerce & Industry, New Delhi) for their approval at a remuneration to be fixed by the Committee of Administration through mutual consultation with the Auditors.

For The Cashew Export Promotion Council of India

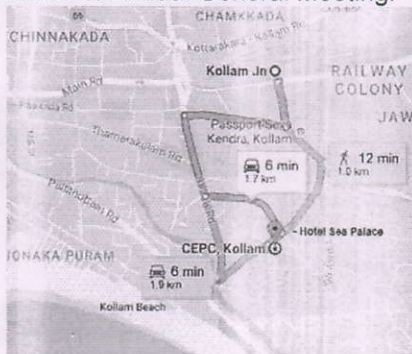
Kollam-691 001
6th September 2016


(Mrs. Sree Rajmohan)
Joint Director

Note:

1. All documents referred to in accompanying Notice shall be open for inspection at the registered office of the Company, by prior intimation, during the office hours on all working days between 10 a.m. to 5 p.m. upto the date of of AGM.
2. Members wishing to seek further information or clarification on the Annual Accounts or operations of the Council at the Meeting are requested to send their queries atleast a week in advance of the date of the Annual General Meeting addressed to the Joint Director at the Registered Office of the Council.
3. **AS PER THE DIRECTION OF GOVT. OF INDIA, MINISTRY OF COMMERCE AND INDUSTRY, DEPARTMENT OF COMMERCE, IT IS PROPOSED TO FOLLOW E-VOTING FOR ELECTION OF MANAGING COMMITTEE MEMBERS TO FACILITATE CONDUCT OF ELECTIONS IN A FREE AND FAIR MANNER. COMMUNICATION IN RESPECT OF E-VOTING PROCESS, PROCEDURES, ETC. IS BEING CIRCULATED TO MEMBERS SEPARATELY.**
4. Members should bring their copies of Attendance Slips duly filled in, for attending the meeting(**will be sent separately**). Corporate Members are requested to send in advance, duly certified copy of the Board Resolution/ Power of Attorney authorizing their representative to attend the AGM pursuant to section 113 of the Act.

a. Route map of venue of Annual General Meeting.




NOTICE OF THE 61ST ANNUAL GENERAL MEETING AND E-VOTING INFORMATION

NOTICE is hereby given that –

1. The 61st Annual General Meeting (AGM) of the Members of Cashew Export Promotion Council of India will be held on 29th September 2016 at 11 A.M at Hotel Sea Palace, Mundakkal West, Kollam-691 001 to transact the Ordinary and Special Business, as set out in the Notice of the 61st AGM.
2. The Notice of the 61st AGM and Annual Report for FY 2015-2016 has been sent in electronic mode to all the Members whose email IDs are registered with the Council. The hard copies are available at the Registered Office of the Council for inspection if required, by prior notice on a working day during office hours.
3. Pursuant to the provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, and read with Government of India, Ministry of Commerce and Industry, Department of Commerce order dated 07/12/2015, the 2nd item of business to be transacted at the above AGM pertaining to re-election/election of Managing Committee Members, may be transacted through electronic means. **The Council is pleased to provide all its Members, the facility to exercise their vote through the electronic voting (e-voting) services. The facility of casting votes by a Member using an electronic voting system from a place other than venue of the AGM (remote e-voting) will be provided by Central Depository Services (India) Ltd., Mumbai. (CDSL).**
4. **The remote e-voting period commences on 26.09.2016 (9:00 a.m. IST) and ends on 28.09.2016 (5:00 p.m. IST). During this period, Registered Members of the Council as on the cut-off date of 5th September 2016 may cast their vote electronically. Members may kindly note that in view of the E-voting facility extended to All the Members, there will not be any physical voting (through ballot paper) facility on The Annual General Meeting Day in respect of 2nd item of the Agenda viz; Re-election/Election of Managing Committee Members of the Council. Hence, all Members are requested to utilise The E-voting facility and exercise their Voting Rights and ensure Free and Fair Election to the vacancies of the Managing Committee Members of the Council.**
5. The Notice of 61st AGM is available on the website www.cashewindia.org

In case of any queries, Members may refer to the Frequently Asked Questions (FAQs) to the following persons:

1. Mr. Rakesh Dalvi, Deputy Manager,
Central Depository Services [India] Ltd
16th Floor, Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai - 400001.
Contact No.18002005533. Email : helpdesk.evoting@cdslindia.com.
2. Mr. R. Kalyanakrishnan, Administrative Officer, CEPCI of India,
Cashew Bhavan, Mundakkal, Kollam – 691 001, Kerala.
Phone No. 0474 2742704/2742204 email: r.kalyanakrishnan@cashewindia.org
3. Mr. CS-P.K. Krishnamurthy,
M/s. JKM Associates
Company Secretaries
28/731, K.P. Vallon Road, Kadavanthara, Ernakulam, Kochi – 682 020.
Phone No. :0484-2322498/2322497
E-mail : pkkmurthy09@gmail.com / cspkkcochin@gmail.com


Mrs. Sree Rajmohan
Joint Director
The Cashew Export Promotion Council Of India,
Registered Office : Cashew Bhavan, Mundakkal West, Kollam – 691 001, Kerala
Phone No. 0474 27422704/2742204 Email: sree.rajmohan@cepci.in